



**UMATILLA COUNTY
SPECIAL LIBRARY
DISTRICT**

Strengthening our community libraries

17 SW Frazer Ave – Suite 360
PO Box 1689
Pendleton, OR 97801

Phone (541) 276-6449

Umatilla Special Library District Board

Regular Meeting
Thursday, January 18, 2018, 5:15pm
Pendleton Center for the Arts – Board Room

Agenda	
Call to order	Chair
Call the Roll & Establish Quorum	Secretary to the Board
Introductions	Chair
Approval of the Agenda	Chair

Topic	Lead	Purpose Outcome
Public Comment – Limited to Two Minutes Per Person Limited to 30 Minutes Total	Chair	Comment on any topic not on Agenda Public comment will be invited on Agenda items at time of consideration Please sign up
Minutes –Board Meeting December 14, 2017	Chair	Approval
Calendar Update • Change April’s meeting date for OLA	Director	Information
Correspondence	Director	Information
Reports • Financial Statements ○ Accountants’ Report - December ○ Banks & Pool Balances • Director Report ○ Staff Quarterly Reports	Director	Approval Information
• Strategic Planning Process		Update
Board Training Changes to Public Records Law	Everyone	Information & Learning

Topic	Lead	Purpose Outcome
Old Business <ul style="list-style-type: none"> • ACH Direct Deposit 		Update
<ul style="list-style-type: none"> • Audit Documents 	Director	Update on information
New Business <ul style="list-style-type: none"> • Policies & Procedures <ul style="list-style-type: none"> ○ UCSLD Financial Management ○ Public Records Law • Budgeting Overview • Board Retreat • Phone proposal for Dea's Office • Chambers of Commerce Memberships 	Director Director Director Director Director	Decision Decision Information Decision on dates and topics Decision Decision about continuing with memberships
Good of the order		
Next District Board Meeting February 15 - Pendleton Center for the Arts		
Adjourn	Chair	Motion