



**UMATILLA COUNTY  
SPECIAL LIBRARY  
DISTRICT**

Strengthening our community libraries

PO Box 1689  
425 South Main Street  
Pendleton, OR 97801

Phone (541) 276-6449

**Umatilla Special Library District Board**

Regular Meeting of the Board of Directors  
Thursday, January 23, 2025, 5:30 pm

Location: 425 South Main Street, Pendleton, OR 97801 and Zoom room  
<https://us02web.zoom.us/j/85126049850?pwd=JzVxy7hIQ7tvR9nOqyEPQzEKiT5ec5.1>

Meeting ID: 851 2604 9850

Passcode: 541855

One tap mobile

+19712471195,,85126049850#,,,,\*541855# US (Portland)

**Agenda**

Topic	Lead	Purpose Outcome
Call to order- Regular Meeting	President	
Call the Roll & Establish Quorum	Secretary to Board	
Approval of the Agenda	President	
Public Comment - <i>Please sign up</i> Limited to Two Minutes Per Person Limited to 30 Minutes Total	President	Anyone may come forward at this time. Comment on any topic not on the Agenda. Public comment will be invited on Agenda items at time of consideration. Only those who sign up will be heard at that time. Only Board directed general discussion permitted.
Minutes - Board Meeting - November 26, 2024 & December 19, 2024	President	Approval
Calendar Update - Feb and April Board Meeting dates	Director	Discussion and decision
Correspondence	Director	Information
Reports	Director	

Topic	Lead	Purpose Outcome
<ul style="list-style-type: none"> <li>• Financial Statements <ul style="list-style-type: none"> <li>▪ Accountants' Report - December 2024</li> <li>▪ Banks &amp; Pool Balances - November 2024 &amp; December 2024</li> </ul> </li> </ul>		Acceptance
<ul style="list-style-type: none"> <li>• Staff Monthly Reports</li> </ul>		Information
Board Training		
<ul style="list-style-type: none"> <li>• Budget process</li> </ul>	Director	Information and preparation
Old Business		
<ul style="list-style-type: none"> <li>• Update on City Agreements</li> </ul>	Director	Information
<ul style="list-style-type: none"> <li>• Reminder of Feb 1 Board Retreat</li> </ul>	Director	Information
<ul style="list-style-type: none"> <li>• Car Insurance and IMESD update</li> </ul>	Director	Discussion and Decision
<ul style="list-style-type: none"> <li>•</li> </ul>		
New Business		
<ul style="list-style-type: none"> <li>• Audit complete</li> </ul>	Board	Acceptance
<ul style="list-style-type: none"> <li>• Budget officer appointed, budget committee and calendar approved</li> </ul>	Board	Discussion and Decision
<ul style="list-style-type: none"> <li>• Policy Review - Contracting Policy</li> </ul>	Board	Discussion and review
Good of the order	Everyone	
Next District Board Meeting - February 27, 2025		Information
Adjourn	President	Motion

Sign language interpretation will be provided for the public if requested 48 hours before the meeting; notice 72 hours before the meeting is preferred. Requests may be made to Heather Estrada at 541-276-6449.